

Student Supervision Assistant

(OPEN TO PYLUSD STUDENTS ONLY)

PLACENTIA-YORBA LINDA UNIFIED SCHOOL DISTRICT

Closing Date: Open Until Filled

Salary: \$16 per hour

Sample Schedule:

- A (2:00 p.m. to 4:30 p.m.)
- B (4:00 p.m. to 6:00 p.m.)

DEFINITION

Under general supervision, the Student Supervision Assistant will support the safety and well-being of students who attend a PYLUSD after-school program.

SUPERVISION RECEIVED AND EXERCISED

Under the general supervision of a School Site Administrator or School Counselors at Title 1 Schools

EXAMPLES OF DUTIES

Duties may include, but are not limited to the following:

- Assist students while at play and during educational activities.
- Support a harmonious student atmosphere.
- Help to guide students to develop good habits of sportsmanship.
- Promote a positive school environment.
- Encourage and promote courtesy among students.
- Greet parents when on campus.
- Observe that safety rules are followed.
- Support students in resolving minor conflicts on the playground.
- Report unauthorized activities and persons on school grounds to site administration and program staff.
- Provide information for the preparation of accident reports when students are injured.

QUALIFICATIONS

Knowledge and Abilities

Understand safety rules and habits. Follow district policies, rules, and regulations. Work effectively with children. Understand, implement, and give oral and written direction. Communicates effectively.

Experience and Training Guidelines

Any combination of experience and training that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- Experience working with elementary-age students

- Enrollment is recommended, but not required, in the PYLUSD ABC Teacher Academy or TLC Teacher Academy.

Additional Requirements

Obtain a work permit.

Minimum enrollment in eleventh grade in addition to being at least 16 years old

Complete and pass Mandated Reporter training

Complete and pass Sexual Harassment training

Selected candidates must complete a DOJ/FBI LiveScan.

Two letters of recommendation from current PYLUSD teachers or School Site Administrators

Method of Application:

Applicants interested in applying for this position must submit an online application along with a current resume and supporting documents through EdJoin at <https://www.edjoin.org/pylUSD> or click on the EdJoin link on our PYLUSD website <https://www.pylUSD.org/jobs>.

The Placentia-Yorba Linda Unified School District prohibits discrimination, harassment, intimidation, and bullying in all district activities. Read the district's full non-discrimination statement online at www.pylUSD.org/nondiscrimination.

If you need a reasonable accommodation to participate in the hiring process, **Placentia-Yorba Linda USD** will provide you with one upon notice.